



MUHAMMADI MADRASAH



Job Description

Principal – Muhammadiyah Madrasah

The KSIMC of Birmingham provides facilities to ensure its children are equipped with the sufficient knowledge about the Shia Ithna-Asheri Jafferi Faith. The formal curriculum is delivered through the Muhammadiyah Madrasah.

The Principal oversees the Madrasah, ensuring its operations are running successfully whilst working closely with the Madrasah Board to review, develop and implement the strategic direction of the Madrasah.

This is a great opportunity for someone who has a passion for Islamic Education, and the method of imparting this to our children, thus creating a generation that continues to live their lives based on the teachings of our Holy Qur'an and 14 Masumeen (AS).

Key Duties:

- Provide leadership to the Madrasah Staff including the Management Team, ensuring all individuals feel valued and where personal responsibility and ownership is encouraged across the Madrasah System
- Ensure a good learning experience for the children, including availability of appropriate resources
- Develop creative ways to make the Madrasah experience fun and exciting for both staff and students
- Develop key priorities and targets for the Madrasah, ensuring successful delivery of these
- Lead the review of the curriculum from time to time, in conjunction with the relevant stakeholders including the Resident Alim and Madrasah Board
- Maintain an environment where all volunteers of Madrasah actively demonstrate their care and concern and fulfil the requirements set out
- Review pupil assessments, performance, parent feedback and ensure sustained improvement
- Ensure safety, security and appropriateness of the Madrasah facilities
- Maintain high morale and be a role model for the staff and students
- Ensure the Madrasah adheres to national safeguarding policies
- Maintain a clear log of income and expenditure, with support from the administration team
- Develop and monitor the disciplinary process for both staff and students
- Recruit and develop suitable volunteers to be part of the Madrasah Staff and Management
- Work closely with the leadership of Madaris across Europe and Worldwide to share good practice and learn from them

Requirements:

- A Shia Ithna-Asheri Jafferi Muslim
- Good understanding of leadership, ideally based on relevant experience
- Ability to resolve problems and conflicts in an appropriate and effective manner
- Good knowledge of modern teaching methodologies
- Approachable, empathetic, effective listener and communicator
- Good moral and social standing in the Community
- Member of KSIMC

If you are interested in the position, please send in your CV with a cover letter to chair@madrasah.ksmnet.org by 27th September 2020.

We aim to contact all applicants by 5th October and will be holding interviews for eligible candidates from the week commencing 12th October onward. In addition to the above eligible candidates may be asked to provide further information.



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